

DOWNTOWN COUNTRY CHRISTMAS FESTIVAL EXHIBITIONER APPLICATION

NOVEMBER 30, 2019 10AM TO 7PM

DOWNTOWN COUNTRY CHRISTMAS FESTIVAL, INC. will be hosting the DOWNTOWN COUNTRY CHRISTMAS FESTIVAL – A Country Christmas Exhibition, on the SATURDAY AFTER THANKSGIVING. All proceeds will benefit the FESTIVAL. This aspect of the festival has been an part of the festival since its inception.

LOCATION: 109 West Exchange St: The 2019 DCCF, Inc. Country Christmas Exhibition will be held outdoors under a 6000sq ft Tent on a black top parking lot.

SPACES: Display areas have 10' frontage and are 10' deep. You are welcome to bring your own , free-standing displays. (Please be sure they have protection for our floor.) All tables must be skirted. We have limited booth spaces with electricity. This is for low amperage, demand only, and will cost an additional \$10.00 (included in the prices.) You will have the use of one plug in. No More.

FOR RETURN CRAFTERS FROM THE DCCF Inc. SHOW: We will reserve a space in the 2019 show for you until **February 1, 2019.** We must have a completed application and full payment by that date or your space will become available for new exhibitors.

RATES: One center display area is \$40.00 - Two center display areas are \$70.00. (A center display area does not have electricity.) One perimeter display area is \$50.00 – Two perimeter display areas are = \$90.00 (Even if you don't need electricity)

SET UP: The Exhibition tent will open at **7:00 – 9:30 a.m.** on Sat. Nov. 30th. Crafters will not be allowed in the Exhibition area before 7:00 am on Saturday Morning. **NO CRAFTER IS ALLOWED TO LEAVE THE EXHIBITION AREA EARLY**

PARKING: After merchandise is unloaded you will be asked to move your vehicles the parking lot located at the corner of West Spruce and North Washington. For no reason are you allowed to use any of the property owned by Medford Food Mart for the unloading, loading or parking during the run of the 2019 Downtown Country Christmas Festival.

SECURITY: There will be uniformed police officers on the premises of the festival for the duration of the day, the City of Jerseyville, or any employee of the City, board member or volunteer of Downtown Country Christmas Festival, Inc. does not accept any responsibility for the safety of your belongings **and will** not be liable for any loss or damage to any merchandise or personal property in or about the booth, regardless of the cause of such loss or damage.

SALES TAX: Each vendor will be responsible for collection and payment of Illinois Sales Tax.



ADMISSION: We will not charge your customers admission to the Downtown Country Christmas Festival.

HELP DESK/TICKET BOOTH: A "Help Desk" will be staffed to assist you with any questions, etc.

APPLICATION: Please complete the application below and submit with check, cash, or money order, as soon as possible.
Receipt of payment with a form is the **ONLY** way to guarantee that you have a display area.

JURIED For all applicants, please provide current pictures of your merchandise. If you are applying as a Crafter, all merchandise in the show must be hand crafted. Crafters must attest to making all or a major part (at least 50%) of each item presented. Each crafter should clearly state what product they will be featuring in their booth. No flea market presentations will be allowed. All tables must have a covering, it must touch the ground if items are being stored under table. The DCCF Board will make all final decision on acceptance of the applications. **The Board has the right to refuse any vendor.** No food or drinks may be sold by crafters/exhibitioners for consumption on the premises.

CONFIRMATION: We will email you to confirm receipt of your application as soon as it is approved and processed.
Receipt of payment with your application form is the **ONLY** way to guarantee that you have a display area.

AREA HOTEL ACCOMODATIONS

SUPER 8	(618) 498-7888 (Jerseyville, IL 62052)
Frontier Lodge	(618) 498-6886 (Jerseyville, IL 62052)
Pere Marquette Lodge	(618) 786-2331 (Grafton, Illinois)

QUESTIONS If you have any questions, please do not hesitate to call. It's our goal to make this a success for you and your business, which will guarantee us your continued support for years to come. **Calls will only be answered after 6pm. Telephone numbers: 618-593-7093**

Mailing addresses **DCCF Craft Fair**
Attn. ANGIE LAIRD
103 Lincoln Ave.
Jerseyville, Il. 62052

Thank you for your support, we're looking forward to seeing you November 30.
The DCCF, Inc. Board of Directors

REFUND POLICY:

1. If you must cancel from our show, and notify us prior to July 1st.we will refund your payment in full.
2. No refunds will be made after July 1st. If you properly notify us of your need to cancel, we will reserve your spot for the following year until February 1st.

2019 DOWNTOWN COUNTRY CHRISTMAS FESTIVAL EXHIBITIONER APPLICATION

The Country Christmas Exhibition will be held at Downtown Country Christmas Festival,
109 W. Exchange St. Jerseyville IL 62052
Saturday November 30, 2019

To apply, please fill out the following info: Receipt of payment with a form is the **ONLY** way to guarantee that you have a display area.

Exhibitor's Business Name: _____ **Name:** _____

Home Phone _____ **Work Phone:** _____ **Fax** _____

Street _____ **City** _____ **St.** _____ **Zip** _____

Email Address _____

Clearly Describe what you will be selling: _____

Photos Attached? Yes/no

Space Requested: Single (\$40) _____ Double (\$70) _____ (center booths-not located by a wall)

Single (\$50) _____ Double (\$90) _____ (all perimeter booths located by a wall)

Total Amount Enclosed \$ _____ **MAKE CHECKS PAYABLE TO: Downtown Country Christmas Festival, Inc.**

As the exhibitor/crafter applying for a booth space in the 2019 DCCF, Inc - Country Christmas Exhibition, Jerseyville, IL. I promise to abide by the terms of the agreement as stated on this and the preceding page of this application form.

Signature of Exhibitor/Crafter